

How to Record Your Video on iPhone

You can submit your application by recording a short video on your iPhone.

This guide will help you make sure your video is the right size and ready to upload.

Video Requirements

Before you start, please make sure your video is:

- **Maximum 5 minutes**
- **Maximum 200MB**
- Clear sound
- Saved on your iPhone before uploading to the EOI form

Step 1: Check Your iPhone Video Settings

This is important so your video file does not become too large.

1. Open **Settings**
2. Scroll down and tap **Camera**
3. Tap **Record Video**
4. Choose **1080p HD at 30 fps**

This is the recommended setting because:

- the video is clear
- the file size is usually smaller
- it is more suitable for uploading

Important

Please **do not use 4K** because the file may become too large.

Step 2: Prepare Before Recording

Before you start recording:

- Find a **quiet place**
- Make sure there is **good light**
- Clean your camera lens if needed
- Place your phone somewhere steady, or hold it still
- Keep your face and voice clear

It is okay if your video is simple. It does not need to look professional.

Step 3: Record the Video

1. Open the **Camera** app
2. Swipe to **Video**
3. Press the **record button**
4. Speak clearly
5. When finished, press the **stop button**

Your video will automatically save into your **Photos** app.

Step 4: What to Include in the Video

Please speak about:

- your organisation or the community you work with
- the idea or initiative you want to do
- the change or outcome you hope to achieve
- how much funding you need and what the money will be used for

You may use notes if helpful.

Step 5: Check the Video Length

1. Open the **Photos** app
2. Tap your video
3. Check the length at the top of the screen

Please make sure it is **5 minutes or less**.

If it is too long, you may need to record it again or shorten it.

Step 6: Check the Video File Size

To upload to the EOI form, your file must be **200MB or less**.

To check file size:

1. Open the **Photos** app
2. Tap the video
3. Swipe up or tap the **information button (i)**

4. Look for the file details

If the file is too large, you may need to make it smaller.

Step 7: If the File Is Too Large

If your video is more than 200MB, try one of these options:

Option A: Record Again Using the Correct Setting

Check again that your phone is set to:

- **1080p HD at 30 fps**

Option B: Make the Video Shorter

A shorter video usually means a smaller file size.

Try to keep your message clear and brief.

Option C: Trim the Video on iPhone

1. Open the video in **Photos**
2. Tap **Edit**
3. Drag the sliders at the beginning or end to shorten the video
4. Tap **Done**
5. Choose **Save Video**

Step 8: Make Sure the Video Is Saved and Ready

Before going to Snapform, make sure:

- the video is saved in **Photos**
- the video is **5 minutes or less**
- the file size is **200MB or less**
- you can find the video easily on your phone

You are now ready to upload your file into the application form.

Helpful Tips

- Speak slowly and clearly
- You do not need to edit the video
- You do not need music or special effects
- A simple video is completely fine