

Volunteer Opportunity

Position title:	Welcome2Sydney Ambassador	Commitment	Minimum once a fortnight for six months; flexible availability including weekends and after work hours.
Report to:	Welcome2Sydney Project Officer	Location:	City of Sydney LGA

About Settlement Services International (SSI)

SSI is a community organisation and social business that supports newcomers and other Australians to achieve their full potential. We work with all people who have experienced vulnerability, including refugees, people seeking asylum and culturally and linguistically diverse (CALD) communities, to build capacity and enable them to overcome inequality.

Our vision is to achieve a society that values the diversity of its people and actively provides support to ensure meaningful social and economic participation and to assist individuals and families reach their potential.

At SSI, we value:

- Social justice – Equity and access for all
- Diversity – Respecting diversity and being non-discriminatory
- Compassion – Caring, empathy and respect for the dignity of others
- Respect – Co-operation and mutual respect

In delivering our services, we value:

- Quality – Dynamic, flexible and responsive service
- Ethics – Professional practices and accountability
- Innovation – Commitment to partnerships and excellence

Purpose:

Welcome2Sydney is a project co-designed by City of Sydney and SSI. The project aims to encourage inclusiveness and strengthen a sense of belonging by engaging ambassadors from the City of Sydney local government area (LGA), to engage in community acts of welcoming refugees/new arrivals.

The initiative will help refugees/new arrivals to feel welcome and more connected, establish relationships and boost their self-confidence to access and participate in what the City of Sydney can offer. It will also assist the broader City of Sydney community to increase their understanding of the humanitarian program and refugee needs as well as offer a unique opportunity to engage in an intercultural experience to learn from, and about each other. Welcoming activities can include social, cultural and recreational activities available in the City of Sydney Council area.

Specific duties and responsibilities:

- Assist refugees to attend events, tours and outings in the City of Sydney LGA
- Act as an Ambassador in alignment with Welcome2Sydney project objectives
- Attend and share your interest in City of Sydney events and activities
- Facilitate intercultural exchange and dialogue
- Provide feedback on the Welcome2Sydney project as requested

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- Actively support SSI's vision and values
- Work in accordance with SSI policies and procedures
- Follow all reasonable directions provided by the Welcome2Sydney Project Officer, or delegate

Position requirements:

Background checks	Working with Children Check <input checked="" type="checkbox"/> Police Check <input checked="" type="checkbox"/> Reference Check <input checked="" type="checkbox"/> <i>(N.B. The police check will be paid for by SSI)</i>
Essential	<ul style="list-style-type: none"> • Live in the City of Sydney LGA • Knowledge of what the City of Sydney has to offer including; where to access free events/programs information • Be warm, friendly and welcoming • Genuine interest in learning about different cultures and sharing knowledge with others • Excellent communication and interpersonal skills
Desirable	<ul style="list-style-type: none"> • Previous experience working with people from culturally and linguistically diverse (CALD) backgrounds • Interest and involvement in local communities and events

Benefits:

Reimbursement: Volunteers will have access to reimbursement for all preapproved expenses including reasonable travel expenses. Volunteers using their own vehicle will need to provide SSI with photocopies of their driver's licence, comprehensive car insurance and compulsory third party insurance.

Training: Volunteers will be provided with access to SSI's flexible, extensive and innovative training program as well as an orientation about the project and role.

Being a member of the SSI Community: Volunteers will be kept up-to-date with all of SSI's important news, events and opportunities.

Authorisation:

Volunteer name _____

Volunteer signature _____ Date _____

Volunteer program signature _____ Date _____