

Position title:	Friendship Garden Volunteer	Times:	Thursdays 9.30am to 1pm
Report to:	Community Engagement Practitioner	Location:	Auburn Centre for Community, 44A Macquarie Road, Auburn NSW 2144

About Settlement Services International (SSI)

Settlement Services International (SSI) is a leading community-based not-for-profit organisation that provides a range of services in the areas of refugee settlement, asylum seeker assistance, housing, multicultural foster care, disability support and employment services in NSW.

Our vision is to achieve a society that values the diversity of its people and actively provides support to ensure meaningful social and economic participation and to assist individuals and families reach their potential.

At SSI, we value:

- Social justice - Equity and access for all
- Diversity - Respecting diversity and being non-discriminatory
- Compassion - Caring, empathy and respect for the dignity of others
- Respect - Co-operation and mutual respect

In delivering our services, we value:

- Quality - Dynamic, flexible and responsive service
- Ethics - Professional practices and accountability
- Innovation - Commitment to partnerships and excellence

Purpose:

Provide support to the Friendship Garden, a community garden for recently arrived migrants and refugees, located at the Auburn Centre for Community. The focus of the project is to engage and support newly arrived migrants and refugees to grow their own food and to foster a sense of belonging by supporting them to engage in productive and meaningful activities.

Specific duties and responsibilities:

- Assist community gardeners to participate in gardening activities, including planting, watering, mulching, composting and weeding
- Working as part of a team to provide a friendly, welcoming and supportive environment for the community gardeners
- Assist in preparing and serving morning tea and lunch for the community gardeners
- Assisting with set up and pack down of community gardening sessions (tools, gloves, hats, drinking water, chairs, tables etc.)

Skills, Knowledge & Experience:

Mandatory Documents:

Working with Children Check Police Clearance
(These checks will be conducted by SSI)

Benefits:

Reimbursement: Volunteers will be reimbursed for all public transport costs incurred while volunteering. Volunteers will also be reimbursed for mileage while using own vehicle to travel to the volunteer work (volunteers will not be transporting clients in their own car).

Training: Volunteer Induction and ongoing trainings are provided free of cost.

Mailing List: Volunteers will be included on SSI's internal mailing list where they will be kept up to date with volunteer opportunities, news about the achievements and contribution made by volunteers, job opportunities and events that are occurring within and outside of SSI.

Volunteer Recognition: Volunteers at SSI are appreciated and recognised through annual events that are held each year.

Authorisation:

Volunteer Name _____

Volunteer Signature _____ Date _____

Volunteer Program Signature _____ Date _____